

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL ON TUESDAY SEPTEMBER 10TH.
2013 at 7.00pm.**

Public Session:

There were three members of the public present and one member raised concerns about a planning application for the development of a traveller's site at Sparrow Cottage. The Clerk advised her that the Council had just heard about the application and it would be discussed by Members later in the meeting.

Present:

Mr. D. Roberts (Chairman)
Mrs. J. Manley
Mr. J. Kennedy
Mrs. F. Medley
Mrs. M. Clarke
Ms. S. McIntosh
Mr. R. Pinches
Mrs. G. Matthews
Mr. P. Sharp
Mr. J. Davies

In Attendance:

The Parish Clerk.
Flt. Lt. J. Hobkirk (RAF Shawbury).
Mrs. G. Moore (RAF Shawbury Community Development Worker).
Mrs. P. Johnson (School Head teacher) -for part of the meeting.
Sgt. C. Greenaway (West Mercia Constabulary) -for part of the meeting.
Three members of the public.

13/83 Apologies:

Apologies were presented and accepted from Mrs. T. Howells.

13/84 Declaration of Personal or Prejudicial Interests:

There were no declarations of interests.

13/85 Police Re-organisation:

The Chairman welcomed Sgt. Greenaway to the meeting. She advised members that she had recently been appointed to the area having served for several years in Shrewsbury. She was part of a re-organised team that would be operating from October 1st and details of the new structure would be given wide publicity. She was determined to become fully involved in the community, although she had a very wide area to cover and oversee and believed that the team of officers under her command should be out in the community and not attending meetings, etc. She had already been advised of some of the problems associated with Shawbury and was pleased to note that people were starting to report incidents to 'Crime Stoppers'. She would maintain contact with the Council via the Clerk and ensure that concerns were responded to.

The Chairman thanked her for attending.

13/86 Developments at Shawbury School, Poynton Road:

The Chairman welcomed Mrs. Johnson (Head teacher) to the meeting and she gave a comprehensive and interesting report on the developments taking place at the new school. The restructuring of the interior of the school had only been completed on the day before the school re-opened after the holidays but it had been possible to get all the classrooms ready for the children. The whole school felt brand new and the children had all been impressed; had settled quickly and were making new friends.

There was still work to be completed on the outside of the school, including the security fencing and the re-siting of play equipment.

She invited Council Members to visit at any time, when they would receive a warm welcome from staff and children who would be proud to show off their new school.

There was one major problem to be resolved, which concerned children crossing the road from the new footpath on the playing field. The children felt that the raised area that had been constructed to slow traffic speed was a right of way crossing and as such were rushing over the road. It was a potential danger and an accident waiting to happen. Adults bringing the children had raised concern and the issue had been reported to Shropshire Council but the response had been that there was no money for any additional work. Mrs Moore (Community Development Worker at RAF Shawbury), stated that the RAF personnel had major concerns related to this, as many of the children attending the school were associated with the base.

Council Members expressed deep concern about the situation and the Clerk was asked to report these concerns to Shropshire Councillor Simon Jones and to Mr. Richard Ayton at Shirehall. The very least that should be offered was the services of a 'lollypop person', whilst efforts were made to finance a Zebra Crossing.

Mrs. Johnson and Mrs. Moore were thanked for attending and for their inputs.

13/87 Minutes of Meeting held on August 13th. 2013:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

13/88 Matters Arising:

(a) Highways (13/71(i))

Shropshire Council had agreed to cut back the hedge at the entrance to White Lodge Park but as yet no action had been taken.

(b) White Gates (13/71 (b)):

Clerk had still not received a response and after consideration it was decided not to pursue this, as it was not a major problem.

(c) Elephant and Castle P.H. Car Washing Service

Councillor Simon Jones had reported that there was not a planning issue with the service as the equipment in use was not permanent but the operators had been told not to place the A boards on the pavements and were complying with this order.

(d) Bollard on Village Hall car park (13/71(d))

Mrs. Medley reported that Mr. Bailey had carried out the repairs.

(e) Waste Storage Facility for Mr. Creber (13/71(e))

Mr. Kennedy reported that this appeared to have been resolved and Mr. Creber had not made any further complaint.

(f) Burial Ground (13/71(j))

The Chairman and Mrs. Medley had carried out an assessment of the need for an area for burying cremated ashes and felt that the allocated space should be 16 meters x 800mm. This would allow room for the plaque and a place to stand flowers etc. They were unsure of the type of material required in the area for the flowers and the Clerk agreed to arrange for Mr. Richard Bailey to meet with them to discuss this and to then provide a quotation for the work.

(g) Parking by the shops (31/75(b1))

The police had agreed to speak to the Manager of the Co-op regarding an arrangement for varying the times of delivery and they would also keep a watching brief on drivers ignoring road safety regulations.

(h) Sponsorship (13/76(2))

Clerk reported that Simon's Garage had decided not to continue to sponsor a Floral Gateway but T & S Contractors had taken up the option.

(i) A53 Speed Limit (13/77)

Shropshire Council had advised that it was not possible to change the identified location of the 30mph signs on the A53. The decision was reluctantly accepted by Members.

(j) Jay-Roc Stables:

Clerk reported that the planning enforcement officer had advised him that a number of site visits had taken place and that the planners were happy that there was no transgression of the planning approval. Subsequently he had received an email stating that a further review was taking place.

(k) Dropped Kerbs (13/71(i)):

Mrs. Clarke reported that she had met with a highways representative and had pointed out the need for additional dropped kerbs. It had subsequently been agreed to place some in White Lodge Park when the pavements were being screed later in the year.

13/89 Correspondence:

Members considered the following correspondence received by the Clerk, copies of which had already been forwarded:

1. Michael Watney – Glebe Paths

Mr. Watney had reported that he was impressed with the new paths and had asked the Diocese to send the grant of £5,000.00 to the Council. Clerk reported that the cheque had, as yet, not been received.

2. Connecting Shropshire Update

3. Richard Bray (V. Chairman Village Hall Committee) – requesting grant aid from the Community Infrastructure Levy for extending the Village Hall.

Clerk was asked to inform Mr. Bray that at present there was no Community Levy money available, as it was only created as a result of house building and currently no development plans had been submitted. The Council itself could not offer help as it was already relying on grants and sponsorship to maintain the services it offered

4. Mr. B. Lyon – Traffic Calming Measures for White Lodge Park

Mr. Lyon had raised concerns about the amount of traffic using White Lodge Park with the opening of the new school and also about problems related to the new crossing on the A53. Members supported his concerns and asked the Clerk to forward his email to Shropshire Council's Highways Department for information and possible action.

13/90 Accounts for Payment:

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (Sept. including back pay from April 1 st .	£567.96
Mr. J. Wilson	Expenses (August)	£286.90
Inland Revenue	Income Tax + Employers NI (September)	£141.80
Mr. T. Creber	Village work (September)	£417.00
Mr. R. Bailey	Routine mowing, maintenance and inspections	£333.00
	Sundries –tarmac, herbicide, fuel	£ 40.00
Mazars	External Audit	£360.00
Playsafety Ltd.	Plat area inspections	£241.40
Sign and Poster	Burial Ground and Permissive paths signs	£ 57.60

13/91(a) Financial Statement:

A financial statement was tabled and approved.

13/91(b) External Auditors Report:

Clerk reported that no issues had been raised by the external auditors regarding the financial and overall management of the Council. The report was accepted.

13/92 Risk Assessment:

A risk assessment review document was tabled and adopted.

13/93 Shropshire Council – Free Trees:

Clerk advised members that there were two initiatives available:

1. Specimen native trees could be requested by Parish Councils for specific locations or
2. General trees/hedging was available for community projects.

A proposal to order a new cherry tree for White Lodge Park was not seconded

13/94 Exchange of Information:(a) Items for inclusion on the next agenda:

Parish Seats.

Mid-Year Financial Statement.

Unresolved Issues.

(b) Issues needing urgent attention:(i) Highways:

1. Road sign to Shawbury Industrial Estate on the A53 is broken.
2. Proliferation of advertising notices on fences etc. some of which cause visibility problems for traffic.

Clerk to report these to the Highways Department.

(ii) Streetlights:

It was reported that light No.1 on the A53 was not working and also one on the Wem Road was on all day. Clerk to report these to Shropshire Council.

(iii) Other:(a) Glebe Areai. Removal of willow trees:

A quotation from Access2Trees of £890.00 (+VAT) for removal of dangerous willow trees on the site was accepted.

ii. LJC Grant

Clerk reported that the application for grant aid for the purchase of seats and picnic tables had been sent to Sue Thomas and would be considered at the LJC meeting in October. Members agreed to ask Mr. Bailey to attend the meeting and speak in support of the application.

(b)Moat Area

i. New Agreement with English Heritage:

Clerk reported that in spite of a number of letters and telephone calls, he had been unable to get a response about the renewal of the agreement which had run out in June. He would now try and contact the Regional Director to see if E.H. wished to continue to support the site.

ii. Lottery Grant Application:

Clerk reported that the bid for an E.H. lottery grant had been unsuccessful. He had been promised feedback in the coming week and would pass on the information as soon as he received it.

iii Path Construction:

There was unanimous agreement for the need to connect the existing paths with a new path through the Moat area. Clerk was asked to contact Mr. Allmark for a quotation and the Chairman agreed to oversee the project.

iv. Remedial Work on Trees:

Mr. Kennedy reported that he had met Mr. Plaskett and discussed the remedial work identified by Mr. Merchant, when he inspected the trees in February. A price of £300.00 (+VAT) had been submitted by Access2Trees for the work and this was accepted by Members.

(c)Play Areas:

i. Repairs

Clerk reported that with the Chairman, Vice Chairman and Mr. Bailey, the play areas had been inspected with reference to the reports received from RoSPA. It had been decided that there was a need to arrange a meeting with Mr. R. Parry (Contractor) to determine what action could be undertaken to make the areas safe. Members agreed to this and the Clerk was asked to arrange the meeting.

ii. Notice Board

It was noted that the notice board sited by the Children's Play Area was not being used and should be painted or removed if it was not needed. Mrs. Matthews agreed to arrange to have it painted and she and Mrs. Medley agreed to ensure that appropriate literature was put on display

(d)Village Seats

Deferred to the next meeting.

13/95 General Information:

Finance:

It was agreed that every effort should be made to secure additional grants and sponsorship to enable the current Council programmes to run successfully

Armed Service Graves:

Mrs. Medley stated that there were a few Armed Service Personnel graves in the new burial ground and wondered if the War Graves Commission would be prepared to maintain them. It was agreed that the Clerk should make an approach to them. Mrs. Medley to provide him with contact details.

13/96 Reports from:**(a) Police:**

A written report had been received indicating that in July the following offences had been recorded:
Anti-social behaviour – 5.

(b) RAF Shawbury:

Flt. Lt. Hopkirk reported that:

1. Group Captain Smith had taken over the role of Camp Commander
2. Neil Hope's replacement was expected soon
3. The Battle of Britain 'Dining in Night' was taking place later in the month.

He agreed to see if working parties would be available to carry out maintenance work in the Moat Area.

(c) Shropshire Council:

No report tabled.

13/97 Planning Applications:**A. The following applications were considered:**

1. 50 White Lodge Park, Shawbury – erection of a single storey extension. Application supported.
2. Sparrow Cottage, 150 Shawbury Heath – change of use to form residential caravan site for two travelling families and conversion of existing building to an amenity block;

Application objected to for the following reasons:

Area is a rural in nature in an established wood; no residential sites close by; no mains water electricity or drainage; access is via a 'rights of way' path and a common cart track; access onto A53 difficult and dangerous; previous application for mixed residential development turned down by the planning inspectorate.

B. The following applications have been approved by Shropshire Council:

- (a) 2, Muckleton Lane, Edgebolton – change of use of ancillary building to include a micro-brewery.
- (b) Timber Toad House, Kiln Farm Barns – two story side extension.
- (c) Shrewsbury Road, Shawbury – erection of a replacement agricultural building

13/98 Committee Reports:**A. Moat Committee:**

1. Mr. Roberts stated that a committee meeting had taken place and much of the discussion had related to the failure to gain the lottery grant. Other issues had been covered and can be seen in minute 13/94.
2. It was noted that a number of new volunteers had attended the last 'clean up' session
3. It appeared that the support of prisoners from Stoke Heath was no longer a viable proposition.

B. Glebe Advisory Committee:

Mr. Bailey had provided a detailed report of the recent meeting, including recommendations and a list of requests. A copy of this had been forwarded to all Members and was given due consideration which resulted in the following responses:

1. Felling of willow trees – agreed
2. Drainage – Mr. Pinches informed the meeting that remaining work on the drainage would be starting on September 11th.
3. LJC Grant – agreed that Mr. Bailey should attend the next meeting when the grant application would be considered.

4. Publicity/Public Meeting – agreed that this should be held on 26th. October and a grant of £100.00 was allocated for the event.
5. Future Plans including the possibility of a fitness trail – need to be put on hold until confirmation of the outstanding grants.
6. Supply of red chippings – to be discussed with Mr. Allmark when the Moat path is under construction.

13/99 Press Matters:

No issues for the press.

13/100 Date and Time of next meeting:

The next meeting will be on October 8th. 2013 at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed; _____ **(Chairman)** **Date:** _____.